**Continuous Professional Development**

*Task 1-Step by Step Assessment Guide*

**Task 1 - Assessment Brief-(1,500 words.)**

The assessment for Continuous Professional Development

Evidence Report 100%

**TASK 1**

**LO.1- Analyze personal practice developments that are responsive to changing needs of the sector.**

You are expected to produce personal analysis report that contains an analysis of personal practice development that is responsive to changing needs in your chosen health and social care sector.

Step by Step breakdown

Introduction-(100 words)

* Define **Continuous Professional Development** (CPD) and its importance in healthcare sector.
* Signpost (summarise ) briefly what you will covering in each section of task 1 i.e., **LO1 and LO2**.

LO1-(650 words)

* Define the nature of **personal development** in workplace and explain its aims to promote **person-centred** healthcare.
* Explain the potentially significant contribution of **personal practice development**s to the health care sector-i.e., benefits of practice development.
* Explain how you **plan** your **continuous professional development** (CPD) to meet the needs of others e.g., patients/ service users / resident and team, the organisation in which you work and the wider community.
* Also, identify and explain a wide range of **learning activities** – both formal and informal – which can provide excellent continuing professional development (CPD) opportunities **to meet the needs of service users**. i. e. learning activities that you can take part in to help your career such as, on-the-job learning, courses and workshops, volunteering, computer-based learning (<https://www.hcpc-uk.org/cpd/your-cpd/cpd-activities/>)

(See the teaching slides for **week 2** and week 3)

**LO.2 Demonstrate analytical reflective and reflective practitioner skills.**

Your Report should demonstrate your ability to use reflective and analytical skills based on your professional identity as a reflective practitioner.

**LO2-(650 words)**

Step by step breakdown

* Define **reflection** and the role of reflective practice healthcare.
* Define **critical incident analysis** and its role in healthcare.
* Pick a critical incident / experience from your workplace / work related experience.
* Use a critical **incident analysis** to analyse your chosen critical incident using a model of reflection to demonstrate your analytical reflective skills.

(See the teaching slide for week 4)

Conclusion (100 words)